

Scanpower New Connection Process		
Customer	Electrician	Scanpower
Contacts their Electrical Contractor to discuss electrical requirements.		
Finalises installation details and loading requirements (including controlled load) with electrical contractor.		
Completes Scanpower 'Application for Network Connection' Application' forms with assistance of Electrician and forwards it to Scanpower along with a plan of the installation and Maximum Demand Calculations.	*Completes a plan of the installation and Maximum Demand Calculations for the required connection. (To be submitted with the "Application for Network Connection")	
		Ascertains customer requirements and processes application.
		Prepares detailed specification for work required to establish the connection plus any other related high voltage service work required by the customer.
		Forwards quotations to customer for specified work and the Scanpower Connection Levy.
Completes quotation acceptance form and returns with deposit payment where applicable.		
		Creates ICP No. and lodges on the Registry. Returns copy of completed 'Application for Network Connection' form to customer along with ICP No.
Contacts Retailer of choice to set up account for new connection. The Retailer will require the ICP No to set up the account.		
	Electrician completes the required PEW and arranges Electrical Inspector then advises Scanpower when the installation is ready for connection to the Network.	
		Connects and livens to the Main Switch/Isolation Switch and updates Registry.
		Invoices customer for balance of cost when connection is established.